

**CITY OF BERKLEY PUBLIC NOTICE
CITY COUNCIL WORK SESSION AGENDA
5:30 P.M. Monday, December 15, 2025
2nd Floor – Public Safety Department
2395 Twelve Mile Road
248-658-3300**

CALL 41st COUNCIL TO ORDER

APPROVAL OF AGENDA

PUBLIC COMMENT

Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed at this time. Please state your name and residential city. Each speaker's remarks are a matter of public record, and the Council will not engage in a back-and-forth discussion. Any person speaking at a City Council Meeting may be called to order by the Mayor or any Council Member for failure to be germane to the business of the City or for disruptive or disorderly behavior which prevents the Council from conducting its business. There is a three-minute limit per speaker.

ORDER OF BUSINESS

1. Discussion of the [Parking/Sign Project](#).

ADJOURN

Note: The City of Berkley will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and verbal representations of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Victoria Mitchell, ADA Contact, Berkley City Hall, 3338 Coolidge Highway, Berkley, MI 48072 (1-248-658-3310).

Note: Official minutes of City Council Meetings and supporting documents for Council packets are available for public review in the City Clerk's Office during normal working hours. Anyone wishing to submit correspondence to the Council before the meeting may send an email to comment@berkleymi.gov by noon on the day of the meeting. Emails sent prior to the deadline will be a part of the meeting record but will not be read during the Council meeting.



MEMORANDUM

To: Mayor Dean and City Council
From: Crystal VanVleck, City Manager

Date: *December 15, 2025*
Subject: *Work Session re: Parking & Sign Project Update*

Madam Mayor and Members of City Council,

Background

The Sign Project was initiated to address the large volume of Traffic Control Orders (TCOs)—many dating back to the 1970s—and to modernize the City’s parking and regulatory signage. Historically, signage and parking regulations were often enacted reactively. The project’s intent is to shift to a consistent, standards-based approach for parking regulations across the City.

Project implementation began in 2023 and was paused in 2024. At the time of the pause, approximately 90% of the sign recommendations had been implemented, reflecting significant progress toward citywide consistency.

Since the pause, staff have reconvened internally to evaluate the progress, assess remaining items, and develop recommended enhancements to the original work. These proposed refinements have also been reviewed by our new engineering firm. Their assessment confirms that the project remains on the right track and that the enhanced recommendations are appropriate for this phase.

Summary

The initial phase of the project produced several key recommendations:

1. Identify Signs for Replacement – Bring existing signs into compliance with today’s standards for clarity, visibility, and uniformity.
2. Compare Signs with Hundreds of Old TCOs – Identify discrepancies between physical signs and legacy TCOs and resolve conflicts.
3. Recommendations for No-Parking Zones Adjacent to Schools – Improve traffic safety and circulation around school sites.
4. Develop a Standard for No-Parking Locations Based on Fire Safety Needs – Ensure consistent fire lane access and emergency response clearance.

The goal of today’s work session is to:

- Review the original recommendations and the work completed to date.

- Present the enhanced recommendations developed by staff and reviewed by the engineering firm.
- Discuss next steps for finalizing the standardized signage framework.
- **Seek Council consensus on a path forward**, including direction on completing implementation and addressing any outstanding TCO or signage conflicts

Conclusion

The Sign Project represents an important shift toward consistency, predictability, and standards in our regulatory signage. With Council's guidance, we aim to complete implementation and establish a reliable baseline for the community.